



International Rail Transport Committee  
Comité international des transports ferroviaires  
Internationales Eisenbahntransportkomitee

# **GLV-CIM**

## **CIM Consignment Note Manual**

of 1 July 2006

### **Amendment 12 dated 1 July 2016**

This amendment contains:

- updated pages 1/2, 3/4 and 5/6.

The modifications are marked in the margin; they contain the modifications approved by the CIM Committee at its meeting on 17 March 2016.

The CIT General Assembly on 5 November 2009 decided that new documents and amendments to existing documents would only be distributed electronically. As a consequence of this decision, we would be grateful if you yourself were to print the copies you require for your internal use.

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Edition 1 July 2016

# **CIM Consignment Note Manual (GLV-CIM)**

Applicable with effect from 1 July 2006

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**This document may be shared with the public**

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In accordance with point 2.5 a) of the CIT Statutes, this document is a **recommendation** and only binds members to the extent that members adopt it (opting-in principle).

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<b>Amendment No</b>	<b>Applicable with effect from</b>
1	2007-06-01
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2	Explanatory notes on the content of the consignment note
3	List of charges
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6	Charges note
7	Subsequent orders
8	Notification of circumstances preventing carriage – Person entitled’s instructions
9	Notification of circumstances preventing delivery – Consignor’s instructions

## A. General provisions

### 0 Abbreviations and definitions

Carrier	The contractual carrier with whom the consignor has concluded the contract of carriage in accordance with the CIM Uniform Rules or a successive carrier who is liable on the basis of that contract. If the carrier is not a railway undertaking (where national law permits that), he is to entrust the performance of the carriage by rail to a railway undertaking which acts as a successive carrier, substitute carrier or an auxiliary to the carrier within the meaning of a person for whom the carrier is liable under Article 40 CIM.
CIM	Uniform Rules concerning the Contract of International Carriage of Goods by Rail
CIT	International Rail Transport Committee
Combined transport	The intermodal transport of intermodal transport units when the greater part of the journey is made by rail, by inland waterway or by sea but the initial or terminal journeys are made by another mode of transport.
Consignment note	Paper document or electronic record which records the contract of carriage in accordance with Article 6 CIM
Customer agreement	A special agreement made between the customer (consignor, consignee or other party) and the carrier which covers one or more consignments subject to the CIM Uniform Rules.
CUV	Uniform Rules concerning the Contracts of Use of Vehicles in International Rail Traffic
Destination station	Station serving the delivery point
DIUM	Uniform distance table for international freight traffic
EDI	Electronic data interchange means the electronic transfer of data between computers in the form of EDI messages
EDI message	An EDI message consists of a set of segments, structured using an agreed standard, prepared in a computer readable format and capable of being automatically and unambiguously processed
Electronic consignment note	Electronic record of the data representing the consignment note
Forwarding station	Station serving the point the goods are accepted
GTC-CIM	General Terms and Conditions of Carriage for International Freight Traffic by Rail (GTC-CIM), drawn up and recommended by the CIT
IMDG Code	International Maritime Dangerous Goods Code
Incoterms	Standard trade definitions most commonly used in international sales contracts, devised and published by the International Chamber of Commerce (ICC).
IT	Information technology
NHM	Harmonised Commodity Code [Nomenclature Harmonisée Marchandises]
Paper consignment note	Paper document representing the consignment note
Printout of the electronic consignment note	Print out of the data in the electronic consignment note record on paper
RID	Regulation concerning the International Carriage of Dangerous Goods by Rail (Règlement concernant le transport international ferroviaire des marchandises dangereuses)
Substitute carrier	A carrier who has not concluded the contract of carriage with the consignor but to whom the carrier has entrusted the performance of the carriage by rail in total or in part.

UIC	International Union of Railways [Union Internationale des Chemins de Fer]
UN	United Nations Organization
UN/EDIFACT	United Nations rules for Electronic Data Interchange for Administration, Commerce and Transport
UTI	Intermodal transport unit [Unité de transport intermodal]
VAT	Value added tax

## **1 Purpose of the manual**

This manual contains the instructions for the use of the CIM consignment note, the CIM consignment note for combined transport and other documents used for international carriage of freight traffic by rail. It is intended for members of the CIT and their customers.

## **2 Scope**

This manual applies to consignments subject to the CIM Uniform Rules and to the GTC-CIM.

Nevertheless, point 6 and *Appendices 2, 4a and 4b* also apply to consignments which are not subject to the GTC-CIM when the parties use a consignment note complying with a specimen produced by the CIT

## B. Common provisions for paper and electronic consignment notes

### 3 GTC-CIM

The CIT recommends that the GTC-CIM are used as the general conditions of carriage [see Article 3 c) CIM]. They are available on the CIT website [www.cit-rail.org](http://www.cit-rail.org).

### 4 Consignment note – Wagon list

A consignment note must be made out for each wagon. Exceptions to this rule (for example, a consignment note for block train, a group of wagons or a UTI) are to be set down in customer agreements. If several wagons or if three or more UTI are consigned with a single consignment note, the number of wagon lists required must be shown on the consignment note and the wagon lists attached to it.

} The wagon lists form an integral part of the consignment note.

*Appendix 2* contains the explanatory notes on the content of the CIM consignment note and the CIM consignment note for combined transport.

A CIM consignment note form is available on [www.cit-rail.org](http://www.cit-rail.org) to download, complete, print-out and send electronically.

*Appendix 5* contains explanatory notes on the content of the wagon list.

### 5 Payment of charges\*

#### 5.1 List of charges

*Appendix 3* contains a list of the main charges for services linked to carriage, ancillary charges\*\*, customs duties and other charges.

#### 5.2 Instructions for the payment of charges

Except where otherwise agreed, the charges are to be paid by the consignor to the forwarding carrier or by the consignee to the destination carrier in accordance with the instructions below.

Instructions expressed as a three letter code are taken from Incoterms 2010<sup>1</sup>. The two Incoterms 2000<sup>1</sup> [items i) and j)] may also be used transitionally. The use of Incoterms on the consignment note refers only to the payment of charges\* and has no other legal consequences for the contract of carriage.

Instruction	Meaning
a) Carriage charges paid, as appropriate up to X	Consignor pays carriage charges, as appropriate up to X (where X is a tariff break point).
b) Carriage charges including ..., as appropriate up to X	Consignor pays carriage charges plus the ancillary charges, customs duties and other charges shown, as appropriate to X (where X is a tariff break point).
c) EXW “EX Works (... named place)”	All charges (carriage charges plus ancillary charges, customs duties and other charges) paid by the consignee.

\* Article 10 CIM refers to these as “costs”

\*\* Article 10 CIM refers to these as “incidental costs”

<sup>1</sup> Buyers and sellers agree to use Incoterms in the contract of sale. For more information about Incoterms: [www.iccwbo.org](http://www.iccwbo.org).